

Dear Student,

Your 2010-2011 Free Application for Federal Student (FAFSA) was selected by the Federal Processing Center for verification. Approximately 30% of all students in the United States applying for financial aid are selected for verification. Verification means that the Manor Financial Aid Office must make sure that everything on your FAFSA is accurately reflected. We need you to provide our office the following documents:

- **Verification Form (Dependent or Independent) (enclosed)**

- **Copy of 2009 W2 Forms for:**
 You Your Parent(s) Your Spouse

- **Copy of (SIGNED) 2009 Federal Income tax form (1040, 1040A, 1040EZ) with all schedules for:**
 You Your Parent(s) Your Spouse

- **Statement of Non-Filing Status for:**
 You Your Parent(s) Your Spouse

- **2009 Additional Financial Information (enclosed).**

Please provide this information to our office within _____ of this notice so that we can continue the financial aid process.

Failure to respond to this request for information will result in disqualifying your application for Financial Aid. Therefore, you will not be processed or receive any types of financial aid.

Thank you in advance for your timely reply to this request.