

Accounting–A.S. Degree

The Accounting Program provides a unique opportunity for students to benefit from a strong liberal arts foundation while obtaining the necessary knowledge and skills in accounting, finance, economics and general business studies. With the proper course sequencing, occupational competency for employment can be achieved at the Junior Accountant level. Students can secure positions at this level in such categories as accounts payable analyst, accounts receivable analyst, payroll administrator, and bookkeeper.

Students will be able to pursue a variety of careers in private industry, government, public accounting, and not-for-profit organizations. The Manor program affords graduates the option to transfer to a baccalaureate program with maximum efficiency and be able to prepare for the Uniform Certified Public Accounting Examination (C.P.A.).

Courses focus on broad accounting concepts and issues but also develop the communication, technical, and interpersonal skills necessary to succeed in the professional world today. Students are encouraged to enhance their leadership skills, to develop high ethical standards, and to achieve their full potential throughout the program.

Accounting majors are offered an opportunity to gain practical experience in their field while still in school. This is accomplished through a 140 hour externship position. Students will have the chance to not only relate their academic studies to the business environment but they will also learn how to work effectively with other people.

The student must attain a grade of “C” or better in all Accounting, Business, and Computer Science elective courses (if any). Any student that receives a final grade of “D” or “F” in any of these courses will be required to repeat the course.

First Semester	Credits
AC 101 Accounting I	3
BA 101 Introduction to Business	3
Computer Science Core (CS 105*)	3
EN 101 Fundamentals of Composition I	3
Social Science Elective (EC 101 or EC 102)	3
	15
 Second Semester	
AC 102 Accounting II	3
EN 102 Fundamentals of Composition II	3
PL 100 Philosophy and the Human Condition	3
Business Elective**	3
Mathematics Elective (MH 203 recommended)	3
	15
 Third Semester	
AC 201 Intermediate Accounting I	3
AC 203 Managerial Accounting	3
BA 103 Legal Environment of Business	3
BA 202 Business Communications	3
Science Elective (BI, CH, PH)	3/4
	15/16

(Continued on next page)

Accounting - A.S. Degree (continued)

Fourth Semester

AC 202 Intermediate Accounting II	3
AC 204 Accounting Information Systems	3
AC 206 Externship	3
BA 216 Principles of Finance	3
History Elective (HS)	3
Religion Elective (RS)	3
	18

Total Credits

63/64

*Eligibility for exemption determined through credit by examination.

**Business electives (Choose 1)

- BA 102 Principles of Marketing
- BA 203 Principles of Management
- BA 209 Organizational Behavior
- CS 205 Management Information Systems
- CS 206 Computer Forensics
- EC 101 Macroeconomics
- EC 102 Microeconomics



Accounting students and advisor Lucia Montelone come together to raise money for breast cancer awareness.